

# Cornerstone Preschool

## Tuition Fees and Procedures 2025–2026

### Registration Fee

\$45.00 per family (non-refundable and due each year a family enrolls)

### Tuition Fees

**2-Day Classes: \$145.00/month** (or 5% discount: \$1,239.00 by August 29, 2025)

**3-Day Classes: \$185.00/month** (or 5% discount: \$1,581.00 by August 29, 2025)

**5-Day Classes: \$245.00/month** (or 5% discount: \$2,094.00 by August 29, 2025)

### Monthly Tuition Schedule

Tuition payments are due BEFORE classes occur in the next month. There are 9 monthly total tuition payments due on the last Friday of each month. Payments are due as follows:

### Payments are DUE ON OR BEFORE the following dates:

<b>Tuition #1</b> (September Classes):	<b>August 29, 2025</b> (full year due now for 5% discount)
<b>Tuition #2</b> (October Classes):	<b>September 26, 2025</b>
<b>Tuition #3</b> (November Classes):	<b>October 31, 2025</b>
<b>Tuition #4</b> (December Classes):	<b>November 28, 2025</b>
<b>Tuition #5</b> (January Classes):	<b>December 26, 2025</b>
<b>Tuition #6</b> (February Classes):	<b>January 30, 2026</b>
<b>Tuition #7</b> (March Classes):	<b>February 27, 2026</b>
<b>Tuition #8</b> (April Classes):	<b>March 27, 2026</b>
<b>Tuition #9</b> (May Classes):	<b>April 24, 2026</b>

**Late Tuition Payment Fees & Policy:** If a tuition payment is not received by the tuition due date, the following actions will be taken:

1. A \$10.00 late fee will be assessed, and a first-notice email reminder will be sent.
2. If the tuition payment is not received within one week of the first-notice email, an additional \$10.00 late fee will be assessed, and a second-notice letter will be emailed and sent home.
3. If the tuition payment is not received within one week of the second-notice letter and you have not made arrangements with the Director to catch up, your child(ren) may not be permitted to attend class. In that instance, a third-notice email will be sent stating that your child(ren) may return to class after all outstanding payments are received.

*\*\*Please talk to the Director if there are financial hardships preventing you from paying your bill.*

**Family Discounts:** Tuition fees are discounted 5% for siblings and applied to the lower tuition rate.

\*Please ask for discounted amounts for multiple children and/or if you plan to pay the full year in advance.

### **Payment Methods:**

1. Online Payments at [www.trinitybovertown.org](http://www.trinitybovertown.org). Click on the "Preschool" tab and select "Cornerstone Tuition." You can make an ACH payment (free) or use your debit/credit card (a 3% service fee will be applied).
2. Checks can be made payable to "Trinity Church/Cornerstone" and placed in one of the tuition lockboxes downstairs, dropped off at the Church office, sent in the mail, or sent from your online banking.  
*\*Checks will clear approximately 10-12 days after tuition is due.*
3. Cash should be placed in a marked envelope and dropped off at the Church office.  
*\*ONLY cash tuition payments will receive a receipt. If you would like a monthly receipt of payment, please contact the Director.*